



DISTRICT COUNCIL
NORTH OXFORDSHIRE

**Summary of the decisions taken at the meeting
of the Executive held on Tuesday 10 June 2025**

1. Date of publication of this summary: Wednesday 11 June 2025
2. Decisions (if any) taken as a matter of urgency under Overview and Scrutiny Procedure Rules as set out in the Constitution (and not therefore subject to the call-in procedure): None, however item 7, A Future for Banbury update including the Banbury Area Priority Plan is not subject to call in as report for noting and information only.
3. Date by which notice of call-in of any of the following decisions must be received in writing by the Chief Executive (see notes below):- Noon on Tuesday 17 June 2025
4. Notes:-
 - (a) For background documentation to the following decisions, please refer to the agenda and supporting papers (copies of which are available on the Council's website (www.cherwell.gov.uk) or from Democratic Services);
 - (b) Notice of call-in must be submitted in writing, by email or text to the Chief Executive by the deadline specified above, and must state the reason or reasons why "call-in" has been requested;
 - (c) Call-in can be requested by any five non-executive members of the Council.
 - (d) Decisions not called-in by the deadline specified above will become effective immediately the deadline has expired (unless they are recommendations to the Council).
 - (e) The Council has stipulated that the call-in procedure should not be used to challenge decisions as a matter of course and should be used only when fully justified.

**Shiraz Sheikh
Monitoring Officer**

Agenda Item and Recommendation	Decision	Reasons	Alternative Options	Conflicts of Interest Declared and Dispensations Granted by Head of Paid Service
<p>Agenda Item 6 Housing Delivery Action Plan</p> <p>Report of Assistant Director Planning and Development</p> <p>Recommendations</p> <p>That, subject to the consideration of any comments from the Overview and Scrutiny Committee, the Executive resolves:</p> <p>1.1 To approve the Housing Delivery Action Plan for publication and to invite comment.</p> <p>1.2 To instruct officers to keep the Housing Delivery Action Plan under review, having regard to comments</p>	<p>Resolved</p> <p>(1) That, having had regard to the feedback from the Overview and Scrutiny Committee, the Housing Delivery Action Plan be approved for publication.</p> <p>(2) That officers be instructed to keep the Housing Delivery Action Plan under review, having regard to comments received, and to make any necessary changes in consultation with the Portfolio Holder for Planning and Development Management.</p>	<p>In order to improve the district's housing land supply position and address the obstacles and delays to housing delivery, it is recommended that the Housing Delivery Action Plan is agreed.</p>	<p>Option 1: Seek reconsideration of the Housing Delivery Action Plan.</p> <p>Officers consider that the proposed action plan provides the necessary foundation for improving the housing land supply situation. It can be reviewed in response to changing circumstances in consultation with the Portfolio Holder for Planning and Development Management.</p>	<p>None</p>

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<p>received, and to make any necessary changes in consultation with the Portfolio Holder for Planning and Development Management.</p> <p>1.3 To instruct officers to present a comprehensive review of the five year housing land supply position to the Executive, should there be evidence of a significant change.</p>	<p>(3) That officers be instructed to present a comprehensive review of the five year housing land supply position to the Executive, should there be evidence of a significant change.</p>			
<p>Agenda Item 7 A Future for Banbury update including the Banbury Area Priority Plan</p> <p>Report of Corporate Director Communities</p>	<p>Resolved</p> <p>(1) That the update be noted.</p>	<p>The Banbury Area Priority Plan contains the projects currently identified from a variety of community engagement events and project action plans. The aim is for CDC and OCC to have one Banbury APP and to</p>	<p>This report is submitted for information only.</p>	<p>None</p>

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Recommendations The Executive resolves: 1.1 To note the update.		work jointly to enable and deliver projects. The APP is an important tool for enabling the delivery of projects within Banbury and it will be reviewed and monitored by the Banbury Area Oversight Group as part of the CDC Area Framework approach.		
Agenda Item 8 Housing Civil Penalties Policy Report of Assistant Director Wellbeing and Housing Recommendations The Executive resolves: 1.1 To approve the new Housing Civil Penalties Policy.	Resolved (1) That the new Housing Civil Penalties Policy be approved. (2) That changes to the reviewed Housing Standards Enforcement Policy be approved.	It is important that the Council has up to date policies and procedures for its statutory and key service areas and it is important that they are legislatively and operationally sound. A periodic review of policies is therefore appropriate.	Option 1: Not bring forward a new and amended policy. Our current approach to determining civil penalties is not consistent with the recent Upper Tribunal decisions, in particular Leicester CC vs Morjaria. This means that our current approach to calculating penalties will be at increasing risk of challenge. Therefore updates to the civil	None

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<p>1.2 By doing so, approving the changes to the reviewed Housing Standards Enforcement Policy as outlined within the report.</p>			<p>penalties policy are necessary. Changes to the Housing Standards Enforcement Policy are necessary for the creation of the new, compliant policy. Furthermore, it is important the Council policies are reviewed regularly to ensure that they are able to meet customer needs, service needs and are legislatively sound. This option is therefore rejected.</p> <p>Option 2: Amend but retain as a combined policy. Owing to the level of detail and complexity contained within the new civil penalties policy, coupled with the benefits of being consistent with the approach taken by numerous other local</p>	

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			authorities, means combining the policies would make both unwieldy, difficult to use and less effective. This option is therefore rejected.	
<p>Agenda Item 9 Acceptance of Public Sector Decarbonization Scheme (PSDS) 4 Grant</p> <p>Report of Climate Change Programme Manager</p> <p>Recommendations</p> <p>The Executive resolves:</p> <p>1.1 To proceed with the implementation of grant funding of £ 1,099,862 from the Public Sector Decarbonisation Scheme (PSDS) 4 as</p>	<p>Resolved</p> <p>(1) That it be agreed to proceed with the implementation of grant funding of £ 1,099,862 from the Public Sector Decarbonisation Scheme (PSDS) 4 as awarded by Salix Finance.</p> <p>(2) That an increase in the capital programme of £1,099,862 in line with the level of grant award, profiled in line</p>	<p>Accepting the PSDS funding offers a cost-effective and timely opportunity to make meaningful progress toward the Council's Strategic Priorities and Carbon Net Zero 2030 target. The projects supported by this funding will make our estate more energy efficient, reduce long-term energy costs, and demonstrate leadership in sustainability across the district.</p> <p>The Executive is therefore recommended to approve the acceptance of the PSDS</p>	<p>Option 1: Do Nothing: Rejected due to continued reliance on high-carbon heating systems, missed opportunity for grant funding, and failure to meet internal climate targets.</p> <p>Option 2: Delay Decision: Rejected due to time-sensitive nature of funding acceptance and delivery deadlines imposed by Salix Finance.</p> <p>Option 3: Fund Through Council Capital Only:</p>	None

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<p>awarded by Salix Finance.</p> <p>1.2 To approve an increase in the capital programme of £1,099,862 in line with the level of grant award, profiled in line with the timetable for receipt of the grant.</p> <p>1.3 To reprofile the Net Zero Capital Projects budget to meet the match funding contribution of £350,911.40 and a further £210,000 to support deliver of the PSDS programme to fund:</p> <p>1.3.1 Property team capacity and budget resource</p>	<p>with the timetable for receipt of the grant, be approved.</p> <p>(3) That the Net Zero Capital Projects budget be reprofiled to meet the match funding contribution of £350,911.40 and a further £210,000 to support deliver of the PSDS programme to fund:</p> <ul style="list-style-type: none"> Property team capacity and budget resource (personnel and funding) to manage procurement, contracts, installation oversight, and maintenance. 	<p>grant and support the delivery of the funded projects, enabling timely mobilisation and ongoing oversight.</p>	<p>Rejected due to high capital cost burden and absence of external match-funding opportunity.</p>	

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<p>(personnel and funding) to manage procurement, contracts, installation oversight, and maintenance.</p> <p>1.3.2 Capacity and budget resource (personnel and funding) to address outstanding rectification works from the previous PSDS-funded projects.</p> <p>1.4 To note the financial implications associated with this report, including that the profile of grant receipts is not flexible and so any slippage in the project</p>	<ul style="list-style-type: none"> Capacity and budget resource (personnel and funding) to address outstanding rectification works from the previous PSDS-funded projects. <p>(4) That the financial implications associated with the acceptance of the Public Sector Decarbonization Scheme 4 Grant, including that the profile of grant receipts is not flexible and so any slippage in the project will result in a risk that the council's contribution to the scheme increases, be</p>			

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will result in a risk that the council's contribution to the scheme increases.	noted.			
<p>Agenda Item 10 Finance and Performance Monitoring Report End of Year 2024-2025</p> <p>Assistant Director of Finance (S151 Officer) and Assistant Director – Customer Focus</p> <p>Recommendations</p> <p>The Executive resolves:</p> <p>1.1 To consider and note the contents of the council's financial and performance report at the End of Year 2024-</p>	<p>Resolved</p> <p>(1) That the council's financial and performance report at the End of Year 2024-2025 be noted.</p> <p>(2) That the reprofiling of capital projects beyond 2024-2025 (section 4.2.3 and Appendix 1) and the subsequent update to the programme budget for this financial year 2025-2026 be approved.</p>	<p>The report updates the Executive on the year-end financial position and performance of the council for 2024/25, and performance position as of the end of year 2024-25. Regular reporting is key to good governance and demonstrates that the council is actively managing its resources sustainably.</p>	<p>Option 1: This report summarises the council's forecast financial position and performance position up to the end of End of Year 2024-25, therefore there are no alternative options to consider.</p>	<p>None</p>

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<p>25.</p> <p>1.2 To approve the reprofiling of capital projects beyond 2024/25 (section 4.2.3 and Appendix 1) and the subsequent update to the programme budget for this financial year 2025/26.</p> <p>1.3 To approve the reserve movements in Appendix 5.</p> <p>1.4 To note outturn for 2024/2025 which is a surplus of (£0.162m) after the proposed contributions to reserves of £2.020m</p>	<p>(3) That the reserve movements (Appendix 5 to the report) be approved.</p> <p>(4) That the outturn for 2024-2025, which is a surplus of (£0.162m) after the proposed contributions to reserves of £2.020m, be noted.</p>			
Agenda Item 11	Resolved	It is proposed that	Option 1: Not to appoint	None

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<p>Appointments to Partnerships, Outside Bodies, Member Champions and Shareholder Committee 2025/2026</p> <p>Report of Assistant Director Law and Governance</p> <p>Recommendations</p> <p>The Executive resolves:</p> <p>1.1 To make appointments to partnerships, outside bodies, the Shareholder Committee, Member Champions and advisory groups for the 2025/2026 municipal year as set out in Appendix 1 to this report.</p> <p>1.2 To delegate authority to the Assistant Director</p>	<p>(1) That appointments to partnerships, outside bodies, the Shareholder Committee, Member Champions and advisory groups for the 2025/2026 municipal year be made as set out in Appendix 1 to the report.</p> <p>(2) That authority be delegated to the Assistant Director Law and Governance, in consultation with the Leader of the Council, to appoint Members to any outstanding vacancies and make changes to appointments, including new appointments, as may</p>	<p>representatives are appointed to Partnerships, Outside Bodies and as Member Champions as set out at Appendix 1 to the report ensure that the Council is represented and maintains links with partnerships and outside bodies.</p> <p>Delegation to the Assistant Director Law and Governance, in consultation with the Leader provides flexibility for the remainder of the Municipal Year to appoint to any outstanding vacancies, or if amendments are required to any appointments, and ensures they are made in a timely manner.</p>	<p>representatives to outside bodies, partnerships and as Member Champions. This is not recommended as the internal working groups would be ineffective and the Council would not be represented on these outside bodies and could miss valuable information and opportunities.</p>	

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<p>Law and Governance, in consultation with the Leader of the Council, to appoint Members to any outstanding vacancies and make changes to appointments, including new appointments, as may be required for the 2025/2026 Municipal Year.</p> <p>1.3 To remind appointed members to update their Register of Interests as may be required, to reflect these appointments.</p>	<p>be required for the 2025/2026 Municipal Year.</p> <p>(3) That appointed Members be reminded to update their Register of Interests as may be required, to reflect these appointments.</p>			